

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON
PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on May 8, 2017, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the Board and the press on May 5, 2017.

Present and acting as trustees were:

Donald F. Minner, President
Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Barbara Pintozzi, Secretary
William J. Pizzi
Denise Tenyer

Absent were:

Denise Peters

Also in attendance were:

Detlev Pansch, Executive Director
Lisa Stordahl, Staff
Tom Sawyer, Sawyer Falduto Asset Management, LLC
Melinda Lomas, Village Resident

President Minner called the meeting to order, welcomed the guests, and asked Ms. Lomas if she would like to address the Board. Ms. Lomas replied that she was still concerned about the safety at the intersection of Route 14 and Lake Zurich Road. President Minner thanked her sharing her concern.

The Board welcomed Mr. Tom Sawyer, of Sawyer Falduto Asset Management, and invited him to begin his presentation. Mr. Sawyer stated that the library's investment is performing as expected, and recommended meeting again in six months to allow time for the account to settle in. Mr. Sawyer mentioned he would be available to come in anytime at the Board's request.

President Minner asked if there were questions on the minutes of the Regular Meeting of April 10, 2017. There were none. Ms. Tenyer moved to approve the minutes of the April 10 meeting as presented. Mr. Pizzi seconded the motion. All voted aye.

Motion: CARRIED.

President Minner recognized Liz Kirchoff for her ten years of service. The Board is thankful for her dedication to the library and the adult services department.

Ms. Carr presented the Treasurer's report. Beginning balance was \$6,489,799.56 with receipts of \$36,157.47 and expenditures of \$431,996.79; leaving an ending balance of \$6,093,960.24. Year-to-date revenues are 76.64% of anticipated, and year-to-date expenditures are 65.58% of budget ten months into the fiscal year. Ms. Carr asked if the Board should be concerned that our expenditures are so low this far into the fiscal year. Director Pansch reminded the Board that we will have a large capital expense for the parking lot resurfacing project that will begin soon. Ms. Pintozzi moved to approve the Treasurer's report and bills for payment as presented. President Minner seconded the motion.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer

Nays: 0

Absent: Peters

Motion: CARRIED.

Director Pansch made the recommendation to engage auditor McClure, Inserra & Company, Chartered. The library has been using them for many years and they have served the library well. Mr. Pizzi moved, and Ms. Carr seconded, to engage McClure, Inserra & Company for the 2017 audit.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer

Nays: 0

Absent: Peters

Motion: CARRIED.

Ms. Clifford reported that the Personnel Committee met on Thursday, April 27th with the purpose of choosing a firm for the Executive Director search. The committee interviewed two firms via Skype and have recommended Bradbury Miller Associates. The committee will schedule a meeting with the team from Bradbury Miller soon, and encouraged all Board members to participate in the committee's hiring process. As this was a committee recommendation, no second was needed.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer

Nays: 0

Absent: Peters

Motion: CARRIED.

Director Pansch discussed the Merit Raise Pool and Pay Grade Lane Increases. After researching what other libraries in this area are doing and consulting with the Management Association, Director Pansch recommended a three percent merit raise pool and a 1.95 percent increase of the pay grade lanes. Director Pansch reported that the lane increase affects primarily the newest employees. Director Pansch noted that all staff are reviewed annually in June and that any pay raise would be effective July 2017. Ms. Tenyer moved to approve the merit raise pool and pay grade lane increases as presented by Director Pansch. Ms. Carr seconded the motion.

Ayes: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer

Nays: 0

Absent: Peters
Motion: CARRIED.

Director Pansch reported that he had met with the library's insurance provider, Mr. Chuck Van Fossen, and that the library will save \$692.00 in insurance costs over the next fiscal year. Director Pansch praised Mr. Van Fossen's efforts in shopping around to find the most competitive rates for the library.

In New Business, President Minner notified the Board that he had been contacted by Mayor Darch regarding the Lake Zurich Road Realignment Project. President Minner, Vice President Clifford and Director Pansch will attend the meeting that will be set up with Mayor Darch.

There being no further business, Ms. Carr moved and Ms. Tenyer seconded the motion to adjourn. All voted aye.

Motion: CARRIED.

Adjournment was at 7:31 p.m.


Secretary